

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for February 17, 2020
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on February 17, 2020 at 1:00 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Kathy Small, Commissioner Eileen Weyrauch and Commissioner Teresa Phelps
Others Present: Chief Keith Yamane, Captain/Finance Officer Carleen VanDerostyne and Faye Le Grand.

CONSENT AGENDA

The consent agenda consisted of the January 20, 2020; January 23, 2020; January 24, 2020; January 27, 2020; January 30, 2020; February 17, 2020 minutes; January 2020 Chief's Report, Financial Reports and Approval of Warrants #9784 – 98171 in the amount of \$32,895.30; Payroll Taxes in the amount of \$4,997.33 and DRS Pension in the amount of \$2,750.96. Commissioner Weyrauch requested to remove the time sheets from the consent agenda and moved to accept the Consent Agenda without the time sheets, Commissioner Phelps seconded. Chair Small called for the vote which passed unanimously.

AUXILIARY REPORT

The Auxiliary has \$3,362.14 in the bank. Their last meeting was held on February 3, 2020. There was a blood drive on February 1, 2020 and they had 16 people give blood. They are updating their new member packet and needed a picture of Carleen. Faye also asked what Carleen's title is. The Auxiliary has a new member: Glenda Terry. The Auxiliary will be buying chairs and tables for their events and is asking if anyone hears of someone selling them to notify the Auxiliary. They are asking for submittals for the 2020 t-shirt design.

CORRESPONDENCE

There was one survey returned. It was favorable.

UNFINISHED BUSINESS

Staffing Update: Joe worked a 12-hour shift as a shift volunteer. Tim worked twelve (12) 12-hour shifts in January along with the other times he was at the fire station. He met his required 120 hours of scheduled time.

New Tender: The tender chassis has been completed and was shipped to Rosenbauer in South Dakota on February 14, 2020. It should arrive on the 19th. The chassis took longer than the contract allowed to guarantee delivery within the one-year time period. This may extend the delivery time of the Tender.

Easter Egg Hunt: The Auxiliary did not show interest in the Easter Egg Hunt. The Board chose to not have the Easter Egg Hunt. The Board would like to see an additional event the

District would provide to the community. One possible event would be a “Stop the Bleed” class. The Board thought this would be a good idea and wanted Carleen to take the training if available. Chair Small made the motion to have Carleen attend the “Stop the Bleed” training. Commissioner Weyrauch seconded the motion. Chair Small called for the vote which passed unanimously.

Smoke Signals: The Board liked the picture of Toni. The Board gave input to changes they would like to see in the Smoke Signals newsletter. Chief Yamane will make the changes and send out for everyone’s comment.

Electronic Sign: I received (along with all the other fire districts and other County and State departments) an email from Maria Maynard, Associate Planner for Spokane County , that stated, “Spokane County initiated the process to amend the Zoning Code text Chapter 14.804 Signage Standards; to allow fire stations to include bulletin boards and electronically changeable message signs on their property.” As the zoning codes are today, we are not allowed to put up this type of sign on our property. They are seeking to change this. I spoke with her stating that we had the sign in our plans when we built the fire station four years ago and nobody told us that we could not put up the sign. She tried to get our sign grandfathered, but John Pederson, Director of Building & Planning, said we would have to wait until the zoning code change was approved by the County Commissioners. It will be reviewed by the Spokane County Planning Commission on February 27th at 9:00. They will send their recommendation to the Board of County Commissioners. Chief Yamane and Commissioner Phelps will be attending this meeting.

NEW BUSINESS

Progress Report:

- a. Volunteer Recruitment & Retention: Staff had a discussion concerning recruitment and retention of volunteers. For recruitment we thought we could start putting more requests for volunteers on Facebook, on our website and on the grange sign. Retaining the volunteers seems to be affected by the time and effort the volunteer is willing to put in during the first 3-6 months. Discussion on volunteer recruitment and retention took place. Faye stated that the Auxiliary gets the names of new people moving into the area from realtors. They then send out information about the Auxiliary to the new people. They also ask them to join the Auxiliary. Another idea was to form a volunteer recruitment organization where the members of the different organizations would share ideas and expenses in the recruitment of volunteers. The Board requested staff to move the boat to the front of the station in the parking lot behind the flag. The Board asked for a quote for moving the swale so we can put in a gravel training area on the south side of the station. They requested that staff notifies them when a new volunteer is on board and appears to be completing their recruit status successfully. They would like to meet them. Commissioner Small requested that Chief Yamane check into the cost of having the Class B uniforms sent to a dry cleaner.
- b. Community Meetings: Department of Ecology Meeting – Honeymoon Bay
I attended the Department of Ecology meeting on Newman Lake water treatment alternative for Honeymoon Bay. This April, a pilot project will install small-scale treatment systems at 2-3 sites in Honeymoon Bay. If the discharged water meets or is cleaner than groundwater standards (they will monitor for a year), the new technology will be left in place and serve as a model for other parcels. If it is successful and property owners agree, similar small-scale

treatment systems could be installed around the lake over several years. This is an effort to improve the water quality in Newman Lake which would also help reduce the algae and aquatic plant growth. There was discussion on the cost of the new system and how the residents would pay for the systems.

c. Future Apparatus/Buildings: Staff has discussed the future needs of the District as it pertains to Apparatus and Buildings. We will be getting a map of our current station #1 property and planning the growth of the property: training building, burn building, etc. We will be discussing the prioritizing of the apparatus, which includes the command vehicles. It was requested that we contact an Engineer to help us get the information we need to get the training building and burn tower completed. The Board would like a cost estimate to move the swale that is to the south of the visitor parking lot. Chief Yamane stated that C13-1 should be the next vehicle replaced. The Board's favorite color of command vehicle is the red on C13-2.

Resolution #2020-2: Budget Adjustment: Commissioner Weyrauch moved to adopt Resolution #2020-2: Budget Adjustment. Commissioner Phelps seconded. Chair Small called for the vote which passed unanimously.

PUBLIC COMMENTS

None

GOOD OF THE ORDER

The Northwest Leadership Seminar will be March 4-6, 2020 in Portland. All have been registered and have hotel reservations.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for employment or to review the performance of a public employee.

At 2:41 PM the Board went into executive session for 15 minutes.

At 2:56 PM the Board extended the executive session for 5 minutes.

At 3:01 PM the executive session ended. Reconvened regular meeting.

No actions were taken during the executive session.

NEW BUSINESS (CONT)

Requirements for Commissioners: Commissioner Weyrauch asked Chief Yamane to contact Brian Snure for information concerning the resident requirements for Commissioners.

Meeting Change: The Board is considering changing their meeting day. They discussed the possibility of changing it to the third Wednesday of each month. Carleen will be checking to see how the change may affect when Spokane County processes our vouchers.

Special Meeting: Chair Small requested a special meeting for Tuesday, February 25, 2020 @ 11:00 AM for a planning meeting.

At 3:11 PM an emergency alarm was toned out. Chief Yamane and Captain VanDerostyne left the meeting.

ADJOURNMENT

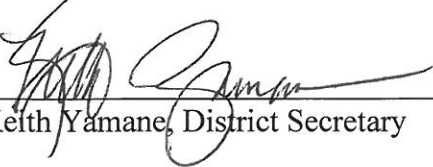
As there was no other business, the meeting was adjourned at 3:15 PM.



Kathy Small, Chairperson

March 18, 2020

Date



Keith Yamane, District Secretary

March 18, 2020

Date