

**NEWMAN LAKE FIRE & RESCUE**  
**Spokane County Fire District No. 13**  
Minutes for May 18, 2022  
**BOARD OF FIRE COMMISSIONER MEETING**

**CALL TO ORDER**

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on May 18, 2022, at 1:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

**ROLL CALL**

Board: Chair Teresa Phelps and Commissioner Eileen Weyrauch; Commissioner Ben Kaiser participated remotely via GoToMeeting.

Others Present: Chief Stan Cooke, Deputy Chief Kim Stanley, and Secretary Robin Harbin; Captain Jake Ambach participated remotely via GoToMeeting.

**CONSENT AGENDA**

The consent agenda consisted of the meeting minutes for April 20, 2022, and April 23, 2022; Financial Reports; and Approval of Warrants #10982 - #11032 in the amount of \$44,578.65, (#10981 was issued by the County to replace #10965), Payroll Taxes in the amount of \$6,187.90, and DRS Pension in the amount of \$1,438.10. Commissioner Weyrauch moved to accept the consent agenda; Commissioner Kaiser seconded; Chair Phelps called for the vote, which passed unanimously.

**AUXILIARY REPORT** - None

**CORRESPONDENCE** - None

**UNFINISHED BUSINESS**

**Levy Lid Lift:** Robin reported that the Resolution, Resolution Cover Sheet, Explanatory Statement, and “For” and “Against” Committee Appointment Form have been submitted to the Spokane County Elections Department in accordance with the 2022 deadlines for placement on the August 2, 2022 primary election ballot. The Explanatory Statement was written by Attorney Brian Snure.

**NEW BUSINESS**

**2021 Annual Report:** Robin provided a copy of the annual report for commissioners to review and reported that Toni Halloran had reviewed the Annual Report prior to its submission to the Washington State Auditor’s Office on May 11, 2022.

**Staffing Update:** Community Volunteer, Makayla Shay, has left due to conflicts with her new job. We currently have no Resident Volunteer Firefighters. Resident Recruit Cory Opp is no longer with the department; Resident Josh Archer is on a leave of absence and will return as a Shift Volunteer once his work schedule will allow. Two potential Shift Volunteers, Will Archer and Braden Mau, have attended their three required training nights and have interviewed with the Administrative Captain’s team. Commissioner Weyrauch commented on the importance of having modern facilities and a new burn building to attract new volunteers. It takes extra time to respond on calls if no one is at the station.

**July 2, 2022 Open House:** The Fire Auxiliary will be set up for their t-shirt and hot dog sales from 9:00 a.m. to 2:00 p.m. The department needs to have a copy of their food permit. Others participating in the summer open house include: The Department of Natural Resources, The ISAAC Foundation, and Local Search and Rescue Dogs. A Fire Auxiliary member’s band plans to play at the open house; they will set up in the new Annex building.

**PUBLIC COMMENTS - None**

**GOOD OF THE ORDER - None**

**ADJOURNMENT**

As there was no other business, the meeting was adjourned at 1:25 p.m.

  
\_\_\_\_\_  
Teresa Phelps, Chairperson

6-15-22  
Date

  
\_\_\_\_\_  
Robin Harbin, District Secretary

6-15-2022  
Date