

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for January 20, 2020
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on January 20, 2020 at 1:05 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Teresa Phelps, Commissioner Kathy Small and Commissioner Eileen Weyrauch
Others Present: Chief Keith Yamane, Deputy Chief Kim Stanley, Finance Officer Carleen VanDerostyne and Faye Le Grand.

SWEARING IN

Commissioner Weyrauch took the Oath of Office. The Oath was administered by Chair Phelps.

CONSENT AGENDA

The consent agenda consisted of the November 14, December 16, December 19 and December 26, 2019 Minutes; January 6, January 9 and January 13, 2020 Minutes; December 2019 Chief's Report, Financial Reports and Approval of Warrants #9757 – 9761 (2019) in the amount of \$5,901.11; Approval of Warrants #9745 – 9756 and 9762 – 9783 (2020) in the amount of \$31,588.15; Payroll Taxes in the amount of \$5,329.69 and DRS Pension in the amount of \$2,189.18. Commissioner Weyrauch moved to accept the Consent Agenda, Commissioner Small seconded. Chair Phelps called for the vote which passed unanimously.

AUXILIARY REPORT

The Auxiliary has \$3,837.99 in the bank. Their last meeting was held on January 6, 2020. Faye introduced the idea of an Easter Egg Hunt and the feedback was mostly questions of what they would be expected to do for the Easter Egg Hunt. Faye told them that she would get additional information at the next Commissioner meeting. Discussion ensued with the commissioners on what the Auxiliary responsibilities could entail. During the discussion, it was brought up that the Fire District Volunteer Firefighters did not want to do the Easter Egg Hunt. After much discussion, the Board felt that the Easter Egg Hunt could be done with the Volunteers showing up for a short period of time without being involved in the setup or planning. Commissioner Weyrauch moved to have the Easter Egg Hunt on April 11, 2020 from 10:00-12:00. Commissioner Small Seconded. Chair Phelps called for the vote which passed unanimously.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

Staffing Update: We had two (2) shifts available in December. The members were not able to cover either of the shifts. Commissioner Small asked why we had the two shifts. They were due to DC Halloran taking vacation. Commissioner Weyrauch had questions on how the shifts worked and how much the volunteers received for the shifts. The shifts are 3-5 hours long depending on the District's needs and the volunteer receives \$40 per shift. We have a hard time filling shifts because most volunteers work during the day. We only have a few volunteers that have weekdays off.

Resolution #2020-1: Commissioner Compensable Services: Commissioner Weyrauch moved to approve Resolution #2020-1: Commissioner Compensable Services. Commissioner Small Seconded. Chair Phelps called for the vote which passed unanimously.

Honorarium: Carleen spoke with Laretta Block and let her know that the Board is okay with the idea of an Honorarium. Laretta understands that the District can't build it or pay for the cost. We will be waiting for Laretta to bring her ideas to the Board.

New Tender: Chief Yamane spoke with Steve Wickwire from General Fire to get an update on our new tender. Steve stated he would get back to us when he had more information. He has not called back.

Station 1 – Front Door: The front door push bar has been installed.

Fire Boat: We have not received any additional requests for information on the boat. We received the "For Sale" sign and it has been put up by the boat. Commissioners would like to see the boat moved to the front of the station, so it is more visible.

NW Leadership Seminar (March 4-6, 2020): The Board and Chief have been registered for the Seminar. Hotel reservations have also been made. Commissioner Small stated she will be traveling with Commissioner Phelps to the seminar.

Easter Egg Hunt: This was discussed during the Auxiliary report.

Old VHF Equipment: In December 2016 (Resolution #2016-10) the Board declared our old VHF equipment surplus to the needs of the District. At that time, we were advised to keep the VHF equipment in the event the new equipment failed. The VHF equipment would not need the towers to work. The new equipment has not had any failures that required the use of the old VHF radios. The new radios have VHF channels programmed for our use in the event we need them. We have had a request from Reardan PD (Bryan Gordon) to acquire the radios. Their radios are VHF and are old and some of them are having issues. We would like to donate the VHF equipment to the Reardan PD. Commissioner Weyrauch moved to donate the surplus VHF equipment to the Reardan PD. Commissioner Small seconded. Chair Phelps called for the vote which passed unanimously.

Smoke Signals: The rough draft of the Smoke Signals was presented. There was some discussion and changes suggested. Chief Yamane will revise.

Station #2 - Land: Commissioner Small stated that she has been looking at possible land we could acquire for station #2.

NEW BUSINESS

Spokane County/USAF Regional Fire P4 Initiative: The USAF and the West Plains fire districts/departments have been working together on plans for a joint fire training center. Last Monday they invited the other Spokane Fire Districts/Departments to join in on their discussions, update us on their current plans and to get feedback and buy-in from the others. They also invited Emergency Management and SRECS (dispatch). Their plans have grown to build a regional fire training center rather than one for the USAF and the West Plains fire districts. If it is successful, it would be funded (as much as possible) through the USAF. We also discussed ownership/ operations, future maintenance and operation costs and who else could benefit as a partner in the endeavor. Chief Yamane stated that if there was no objection, he would let them know that our District supports the idea of a regional training center in this area. There were no objections.

WFCA Saturday Seminar Series: The 2020 WFCA Saturday Seminar Series information is included with your packet. On Saturday, February 22nd, Brian Snure will be giving the "Seminar for Newly Elected/Appointed and Experienced Commissioners, Chiefs & Secretaries" in Spokane at the Historic Davenport Hotel. I will register anyone planning on attending the seminar. All three Commissioners stated they will not be attending this seminar.

ELECTION OF OFFICERS

Chair Phelps moved to have Commissioner Small as Chair, Commissioner Weyrauch as Vice-Chair and to have Commissioners Small and Weyrauch sit on the local BVFF with Carleen and Keith. Commissioner Weyrauch seconded. Chair Phelps called for the vote and it passed unanimously.

PUBLIC COMMENTS

None

GOOD OF THE ORDER

The Board will be holding an Executive Session on January 27, 2020 at 1:00 PM at Station 1.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for employment or to review the performance of a public employee.

At 2:36 PM the Board went into executive session for 15 minutes.

At 2:51 PM the Board extended the executive session for 10 minutes.

At 3:01 PM the Board extended the executive session for 10 minutes.

At 3:11 PM the Board extended the executive session for 30 minutes.


At 3:41 PM the executive session ended. Reconvened regular meeting. No actions were taken during the executive session.

MEETING SCHEDULE

The Board requested Special meetings with executive sessions for Thursday, January 23, 2020 @ 1:00 PM; Friday, January 24, 2020 @ 1:00 PM; and Thursday, January 30, 2020 @ 6:00 PM. All to be held at Station #1.

ADJOURNMENT

As there was no other business, the meeting was adjourned at 4:08 PM.



Kathy Small, Chairperson

February 17, 2020

Date



Keith Yamane, District Secretary

February 17, 2020

Date