

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for August 29, 2022
SPECIAL MEETING
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on August 29, 2022, at 1:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chairperson Teresa Phelps; Commissioner Ben Kaiser participated remotely via GoToMeeting; Commissioner Eileen Weyrauch participated by phone
Others Present: Chief Stan Cooke and Secretary Robin Harbin

1. Unfinished Electrical Work on Annex - Robin reported the following:

- *Wulff Contracting Services - Partial Refund for Unfinished Electrical*
Micah Wulff of Wulff Contracting Services failed to finish the electrical work on the Annex for which he was paid \$40,000 in December of 2021. Micah refunded \$12,431.50 to the department on August 24, 2022. Unfinished work includes installation of ceiling fans and heaters.
- *Conifer Electric to Complete Electrical Work on Annex*
Conifer Electric has agreed to complete the electrical work on the Annex for the amount which was refunded. Commissioner Kaiser motioned to have Conifer Electric complete the electrical work on the Annex; Commissioner Weyrauch seconded; Chair Phelps called for the vote, which passed unanimously.

2. Resolution 2022-5: A Resolution Authorizing a Budget Adjustment and Transfer of Funds for Partial Refund of 2021 Expenditure – An expert with our accounting system, Springbrook Express, suggested we set up a unique accounting code to record the deposit of the \$12,431.50 refund into the Operating Fund, Fund 032. The refunded amount should then be transferred from the Operating Fund 032 to the Construction Fund 363 and made available to pay Conifer Electric out of Fund 363’s Construction Costs budget. Commissioner Weyrauch motioned to approve Resolution 2022-5 Authorizing a Budget Adjustment and Transfer of Funds for the Partial Refund of a 2021 Expenditure; Commissioner Kaiser seconded; Chair Phelps called for the vote, which passed unanimously.

3. Public Comments: None

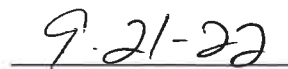
4. Good of the Order: None

ADJOURNMENT

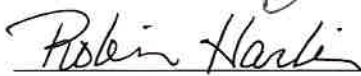
As there was no other business, the meeting was adjourned at 1:09 p.m.




Teresa Phelps, Chairperson



Date



District Secretary



Date