

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13

Minutes for January 21, 2019

BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on January 21, 2019 at 1:02 PM Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Eileen Weyrauch, Commissioner Teresa Phelps and Commissioner Kathy Small
Others Present: Chief Keith Yamane and Deb Davis.

CONSENT AGENDA

The consent agenda consisted of the December 17, 2018 Minutes, December 2018 Chief's Report, Financial Reports and Approval of Warrants #9324 - 9331 (2018) in the amount of \$11,327.16, Approval of Warrants #9306-9350 (2019) in the amount of \$23,974.38, Payroll Taxes in the amount of \$4,951.88 and DRS Pension in the amount of \$2,935.35. Commissioner Phelps moved to accept the Consent Agenda, Commissioner Small seconded. Chair Weyrauch called for the vote which passed unanimously.

AUXILIARY REPORT

The Auxiliary will be having a membership drive on February 23, 2019 at the fire station. The Auxiliary paid for advertising in the Valley Voice to promote the EMS Levy. They also purchased signs that have been installed around the District.

CORRESPONDENCE

One (1) survey was received and it was favorable.

UNFINISHED BUSINESS

Staffing Update: There were three (3) shifts available in December, members were able to cover two (2) of the shifts.

Resolution #2019-1 WA Paid Family Medical Leave: At the December 17, 2018 meeting the commissioners voted to pay the employee portion of the WA Paid Family Medical Leave that was going into effect on January 1, 2019. The Board has to pass a resolution to make it official. Commissioner Small moved to approve Resolution #2019-1. Commissioner Phelps seconded the motion. Chair Weyrauch called for the vote; the motion passed unanimously.

Resolution #2018-1 Commissioner Compensable Services: This resolution is required to be reviewed every January. The commissioners were satisfied with the resolution the way it is written. No changes were suggested.

Planning Meeting: The commissioners were reminded of the planning meeting that is scheduled for February 13, 2019 @ 10:00 AM. The meeting will be held at the fire station.

Commissioner Picture: Kathy will be sending me a picture for her District ID.

State Audit: The auditors began the 2016-2017 audit in late November. Toni heard back from the auditor and he stated that she needs to upload some information and then the audit will be completed. She has not been able to upload the document because the auditor's site has been down and is supposed to be up on Monday, January 21st. After it is uploaded, he then must send it to Olympia to be reviewed and approved.

NEW BUSINESS

2019 Saturday Snure Seminar: The seminar will take place on Saturday, February 23, 2019 at The Davenport Hotel. There was discussion of the topics to be offered at the seminar and the date was the same as the Auxiliary membership drive. After discussion, all board members decided they would not be attending the seminar.

2019 WFCA Saturday Seminar Series: The WFCA Saturday Seminar Series will be in Spokane on March 16, 2019 at The Davenport Hotel. All Commissioners stated they would be attending this seminar. Chief Yamane will get them registered.

ELECTION OF OFFICERS

Chair Weyrauch nominated Teresa to be the Chair and Kathy to be the Vice-Chair of the Board of Fire Commissioners. Commissioner Small seconded the motion. Chair Weyrauch called for the vote, the motion passed unanimously.

PUBLIC COMMENT

Deb Davis had questions about the Facebook page. She stated that she has made the FB page so people could not post comments on the site. She can't stop them from replying on our posts. She has been going in and deleting all posts on our page. She stated that many of the comments are very nice and support the District. There has only been one post that was negative and it did not say anything bad about the District. The Board understands that it only takes one person to write a negative comment to cause problems.

Deb was wondering if we could have the Auxiliary take over the FB page then they could delete any negative comments and leave the good ones. Chief Yamane will contact Brian Snure to see if this is okay.

GOOD OF THE ORDER

Parking – There was discussion on the additional area we need for parking. Chair Weyrauch stated that she did not like the idea of adding additional parking to the area north of the station. This could confuse people when we let them park there for certain events and not allow them to park there at other times. Discussion was held to move/fill-in the swale to the South of the visitor parking lot and extend the parking area to the south. Chief Yamane will investigate what we can do with the swale and parking area.

Flyers – The District will be sending out flyers on the EMS Levy later this week. The flyers should be in the mail about the same time as the ballots.

ADJOURN

The meeting was adjourned at 1:43 PM.

Teresa Phelps, Chairperson

February 18, 2019
Date

Keith Yamane, District Secretary

February 18, 2019
Date