

**NEWMAN LAKE FIRE & RESCUE**  
**Spokane County Fire District No. 13**  
**Minutes for April 15, 2020**  
**BOARD OF FIRE COMMISSIONER MEETING**

**CALL TO ORDER**

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on April 15, 2020 at 1:00 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

**ROLL CALL**

Board: Chair Kathy Small, Commissioner Teresa Phelps and Commissioner Weyrauch  
Others Present: Interim Chief Stan Cooke, Deputy Chief Kim Stanley, Carleen VanDerostyne, Kelli Lemley, Toni Halloran and Faye LeGrande virtually.

**CHIEF DISCUSSION**

See Good of the Order

**CONSENT AGENDA**

The consent agenda consisted of the March 18, March 26, March 30, March 31, April 5 and April 7, 2020 minutes, Deputy Chief's Report, Financial Reports and Approval of Warrants #9847 - 9886 in the amount of \$33,431.82, Payroll Taxes in the amount of \$5,205.78 and DRS Pension in the amount of \$1,621.53. Commissioner Weyrauch moved to accept the Consent Agenda, Commissioner Phelps seconded. Chair Small called for the vote which passed unanimously.

**AUXILIARY REPORT**

They have \$3,492.07 in the bank. There have been no meeting since March because of the COVID-19 stay at home orders. They hope to be able to meet again soon.

**CORRESPONDENCE**

None

**UNFINISHED BUSINESS**

**Staffing Update:** There were seven (7) shifts available in March all were filled. Tim M. completed his shift hours to meet the Resident shift requirements.

**New Tender:** Steve Wickwire from General Fire informed us that the chassis has been delivered and things are moving forward. We do not know at this time if the COVID 19 virus will affect the delivery date.

**Electronic Sign:** The Spokane County Fire Commissioners Office approved the zone change regarding signage. They will notify us when all signatures have been obtained so we can move forward.

**Request for Training Room:** DC Stanley has reached out to Karen Stebbins for an explanation of request for waiver. We have not heard back from her. Commissioner Small stated that she would like to see the Board waive the fee for the Newman Lake Property Owners and the Flood Control Board. They have been good stewards of the meeting room when they have used it and they are local committees. The Board will review the policy they approved a few years ago and have a recommendation at the next meeting.

**Old Station 1:** There is a very bad odor in the station. Kelli has cleaned and the odor is better. Kim has gotten dumpster pricing so that the old station can be cleaned out. There was concern about where the

Auxiliary would store their stuff and who would be doing the cleaning. Possibly pay for stipends or do it when there are FF's on shift work.

**NEW BUSINESS**

**Ambulance Service Contract:** Per Resolution 2016-5 this contract will expire on June 30, 2020. We do not have the new contract at this time.

**PUBLIC COMMENTS**

None

**GOOD OF THE ORDER**

**Interim Chief:** The Board has been in discussion with Stan Cooke, retired Battalion Chief with Spokane Valley Fire, regarding the Interim Chief position with this department. Stan has stated that he is not sure if this department needs a full time or part time chief. He would consider filling this position for 3 months and at the end of that time he could have a recommendation for what the Chief position might look like. This will also give Stan and the Board time to see if this is a good fit for both parties. If it is, Stan would consider becoming the permanent Chief. If not he would help us fill that position. If need be, a Chief Selection committee has been put together to include: Commissioners, 2 volunteers (Darci F. and Jim S.), DC Stanley, Auxiliary member Faye LeGrande and the Interim Chief, Stan Cooke. Stan reviewed the Employment Agreement and the Job Description and stated they met with his approval. Commissioner Weyrauch moved to hire Stan for three (3) month at \$6000 per month. Commissioner Phelps seconded, Chair Small called for the vote which passed unanimously.

**Blue Bird houses:** Margo Wolf has bluebird houses she would like permission to hand a couple on our fences. The Board thought this was a great idea. Carleen will get back to her.

**At 1:40 PM**

**EXECUTIVE SESSION:** RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for employment or to review the performance of a public employee.

At 1:40 PM the Board went into executive session for 30 minutes.

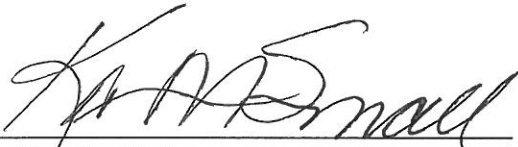
At 2:10 PM executive session ended

No actions were taken during the executive session.

Board Chair Small announced there will be a Special Meeting on April 30, 2020 at 1:00 PM, Station 1 with the possibility of and Executive Session to follow.

**ADJOURNMENT**

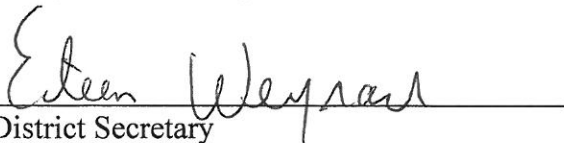
As there was no other business meeting was adjourned at 2:15 PM.



Kathy Small, Chairperson

May 20, 2020

Date



Eileen Weyrauch  
District Secretary

May 20, 2020

Date