

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13

Minutes for March 18, 2019

BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on March 18, 2019 at 1:00 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Teresa Phelps, Commissioner Eileen Weyrauch and Commissioner Kathy Small
Others Present: Chief Keith Yamane, Deputy Chief Toni Halloran and Faye Le Grand

CONSENT AGENDA

The consent agenda consisted of the February 13, 2019 Minutes, February 18, 2019 Minutes, February 2019 Chief's Report, Financial Reports and Approval of Warrants #9378 - 9411 in the amount of \$30,397.73, Payroll Taxes in the amount of \$4,722.66 and DRS Pension in the amount of \$2,935.35. Commissioner Weyrauch moved to accept the Consent Agenda, Commissioner Small seconded. Chair Phelps called for the vote which passed unanimously.

AUXILIARY REPORT

They have 4 new members, 2 from the Auxiliary Open House. They would like to have another Open House after the Hot Dog Sale for summer residents so they know they can participate when they are here in the summer. After discussion it was suggested that a membership drive incorporated with the Hot Dog Sale may be more successful. Summer residents probably wouldn't come to another event.

CORRESPONDENCE

None

UNFINISHED BUSINESS

Staffing Update: There were no shifts available in February.

State Audit: Toni sent the auditor an email regarding the status of our audit. It is still under review.

Planning Meeting:

- Priority List – staff presented a list as requested by the Board. Eileen asked that the covered area outside the kitchen be added to the list.
- Operating Reserve Funds – After looking at the past year it was determined that we need more than \$80,000 for 3 months of operating expenses. We recommend increasing this to \$125,000.
- 5-mile radius – Keith showed a map of the areas in our district that are outside the 5-mile radius from one of our fire stations. The areas that have property that exceed the 5-mile distance are: Harvard Estates, Temple Road, Koth Road and Mincoda Lane.

- Apparatus Replacement – A priority list was given to the Board. After discussion of the priority list, the Board requested that staff move forward with the purchase of one vehicle. Staff recommended that we replace Tender 1 first. The Board concurred. Keith and Kim looked at a boat that Lake City Marina is building. This boat is for them but will bring that boat over and let us try it out upon completion. We are continuing to move forward.
- Vehicle Maintenance/Snow Removal/Station & Grounds Maintenance – Jim Repp’s last day is March 31st. We have had 1 person express an interest in both jobs. There has also been a second person interested in the Vehicle Maintenance position.
- Finance Officer – We will be reviewing the job description and discussing salary range.
- Station 2 well – The well has been drilled. They hit granite at 20’ and water at 56’. The water ran for an hour and they calculated the well produced 40+ gpm. They will do a water test next week.

Consolidated Dispatch: The new consolidated dispatch will be called Spokane Regional Emergency Communication System (SRECS). They are still defining how it will work, cost and how the current employees of the CCC will be affected. Scheduled implementation is July 1, 2019. If we are going to be a part of this system, we will need to sign a contract with SRECS.

Station 1 Training Area: Rich Peplinski recommends not moving the swale. That would be very costly. Recommendation is to fence the swale, put down a good base and gravel south of the swale and along the fence.

NEW BUSINESS

None

PUBLIC COMMENT

None

GOOD OF THE ORDER

None

ADJOURN

As there was no other business the meeting was adjourned at 3:18 PM.

Teresa Phelps, Chairperson

April 15, 2019
Date

Keith Yamane, District Secretary

April 15, 2019
Date