

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for November 13, 2023
PUBLIC BUDGET HEARING MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on November 13, 2023 at 6:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Commissioners Ben Kaiser, Eileen Weyrauch, and Teresa Phelps
Others Present: Chief Daron Bement, and Secretary Robin Harbin

2024 BUDGET FINAL READING

Secretary Harbin reviewed proposed changes in the Operating Fund (F32) budget, comparing 2023 to 2024 as displayed in the following spreadsheet. She noted that the 2023 Budget for “Admin & FS Wages” was originally planned to include three(3) full time firefighters in addition to the Fire Chief. Whereas only one(1) full time firefighter is in the 2024 budget in addition to the Fire Chief. Software, State Audit Fees, and Insurance costs have increased substantially, requiring an increase, rather than decrease, in Administration costs. Station 2 budget items were reduced to bare minimums and the budget for vehicles was cut by \$14,500.00, leaving no room for contingencies.

Fund 32 Operating Fund	2023 Budget	2024 Proposed	Difference
310 Taxes (General Fire Levy, EMS Levy)	\$ 764,182.41	\$ 776,562.77	12,380.36
310 TOTAL REVENUES	\$ 764,182.41	\$ 776,562.77	12,380.36
1 LEGISLATIVE BUDGET	\$ 34,507.00	\$ 32,131.00	-2,376.00
2 ADMIN & FS WAGES	\$ 523,200.00	\$ 365,289.70	-157,910.30
3 VOLUNTEER STIPENDS AND BENEFITS	\$ 33,127.00	\$ 21,050.00	-12,077.00
4 ADMINISTRATION	\$ 110,545.00	\$ 116,100.00	5,555.00
5 FIRE SUPPRESSION	\$ 51,845.00	\$ 38,100.00	-13,745.00
6 EMS	\$ 21,654.00	\$ 13,270.00	-8,384.00
7 FACILITIES	\$ 40,200.00	\$ 33,672.00	-6,528.00
8 VEHICLES	\$ 51,700.00	\$ 37,200.00	-14,500.00
9 FS TRAINING	\$ 16,400.00	\$ 11,800.00	-4,600.00
10 EMS TRAINING	\$ 5,250.00	\$ 4,000.00	-1,250.00
11 FIRE PREVENTION	\$ 5,900.00	\$ 5,400.00	-500.00
12 COMMUNICATIONS	\$ 13,800.00	\$ 17,500.00	3,700.00
522 Fire Control Expenditures	\$ 908,128.00	\$ 695,512.70	\$ (212,615.30)
597 INTERFUND TRANSFERS (LTGO Bond Debt Service)	\$ 82,700.00	\$ 81,050.00	-1,650.00
597 INTERFUND TRANSFERS (To Reserves)	\$ 125,000.00		
522 & 597 TOTAL EXPENDITURES & TF	\$ 1,115,828.00	\$ 776,562.70	\$ (339,265.30)
308 BEGINNING BALANCE	\$ 451,624.95	\$ -	
310 TOTAL TAX REVENUES	\$ 764,182.41	\$ 776,562.77	\$ 12,380.36
522 & 597 TOTAL EXPENDITURES & TF	\$ 1,115,828.00	\$ 776,562.70	\$ (339,265.30)
BAL REMAINING AFTER ALL EXPENSES	\$ 99,979.36	\$ 0.07	

2024 BUDGET HEARING

Robin presented and explained the 2024 proposed budget for all funds as listed below, highlighting anticipated beginning balances, expenditures, and estimated end balances for each fund:

- **F32 Operating Fund** – Beginning Balance \$0.00; End Balance Estimate \$0.07
- **F33 Operating Reserve Fund** – Beginning Balance Estimate \$159,547; End Balance Estimate \$161,547
- **F36 Bond Fund** – Beginning Balance Estimate \$2,007.84; End Balance Estimate \$2,043.84
- **F265 UTGO Bond 2 Debt Service** – Beginning Balance Estimate \$36,029; End Balance Estimate \$37,029
- **F266 LTGO Bond Debt Service** – Beginning Balance Estimate \$1,296; End Balance Estimate \$1,328
- **F267 LTD SCIP Debt Service** – Beginning Balance Estimate \$527; End Balance Estimate \$557
- **F361 Capital Projects/Apparatus** – Beginning Balance Estimate \$175,580; End Balance Estimate \$157,580
- **F362 Capital Projects/General** – Beginning Balance Estimate \$8,924; End Balance Estimate \$9,074
- **F363 Construction Reserve** – Beginning Balance Estimate \$423,500; End Balance Estimate \$310,774.78
 - *F363 Expenditures* - \$52,800 HVAC Repair/Replacement; \$62,925.22 SCIP County Loan

2024 BUDGET APPROVAL

a. General Levy Resolution 2023-12

The district’s actual levy amount for 2023 was \$540,438.05; an increase in the regular property tax levy of \$8,711.87 to be collected in 2024 represents a 1.612% increase from the previous year.

General levy figures are based on the 11/06/2023 preliminary best estimate received from the Spokane County Assessor’s Office showing the highest lawful levy calculation for 2024 at \$549,149.92. Commissioner Weyrauch motioned to approve Resolution 2023-12; Commissioner Phelps seconded; Chair Kaiser called for the vote, which passed unanimously.

b. EMS Levy Resolution 2023-13

The district’s actual EMS levy amount for 2023 was \$223,744.36; an increase in the EMS tax levy of \$3,668.49 to be collected in 2024 represents a 1.63959% increase from the previous year.

EMS levy figures are based on the 11/06/2023 preliminary best estimate received from the Spokane County Assessor’s Office showing the highest lawful EMS levy calculation for 2024 at \$227,412.85. Commissioner Weyrauch motioned to approve Resolution 2023-13; Commissioner Phelps seconded; Chair Kaiser called for the vote, which passed unanimously.

c. 2023 Budget Approval

Commissioner Weyrauch motioned to approve the 2024 Budget as written; Commissioner Phelps seconded; Chair Kaiser called for the vote, which passed unanimously.

EXECUTIVE SESSION

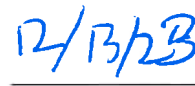
Commissioner Weyrauch called for an Executive Session at 6:42 p.m. to discuss the performance of a public employee as allowed by RCW 42.30.110(1)(g). She stated the commissioners would be in executive session until 6:57 p.m. At 6:57 p.m., Commissioner Weyrauch announced they would extend the Executive Session for a period of 5 minutes to 7:02 p.m. At 7:02 p.m. Chair Kaiser called the special meeting back to order. No decisions were made.

ADJOURNMENT

As there was no other business, the meeting was adjourned at 7:03 p.m.



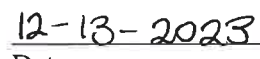
 Ben Kaiser, Chairperson



 Date



 Robin Harbin, District Secretary



 Date