

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for April 5, 2023
BOARD OF FIRE COMMISSIONERS SPECIAL MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on April 5, 2023, at 2:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Commissioners Eileen Weyrauch and Teresa Phelps

Others Present: Chief Stan Cooke and Secretary Robin Harbin

1. **Summary Review of Need for Executive Session:** A Human Resource Record of Meeting was presented to the Commissioners for review with the member of topic present. The Commissioners asked clarifying questions of the member regarding the infraction of department policy. Chief Cooke described the steps taken to investigate the infraction as well as the response received from Attorney Brian Snure.
2. **EXECUTIVE SESSION:** RCW 42.30.110(1) (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing, or a meeting open to the public shall be conducted upon such complaint or charge; (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Commissioners, Chief Cooke, and Robin Harbin went into Executive Session for 20 minutes from 2:33 p.m. to 2:53 p.m. At 2:53 p.m. The member of topic was brought in, and the Executive Session was extended and additional 10 minutes from 2:53 p.m. to 3:03 p.m. No decisions were made.

3. **Good of the Order:** Chief Cooke recommended a 16-hour shift suspension without compensation for the member of topic. Commissioner Weyrauch motioned to suspend the member of topic for 16 hours without compensation in light of the seriousness of the infraction; Commissioner Phelps seconded the motion; Commissioner Weyrauch called for the vote, which passed unanimously.

ADJOURNMENT

As there was no other business, the meeting was adjourned at 3:05 p.m.



Ben Kaiser, Chairperson

5/18/23

Date



Robin Harbin, District Secretary

5/18/2023

Date