

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for May 18, 2023
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on May 18, 2023, at 1:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Ben Kaiser, Commissioner Eileen Weyrauch, and Commissioner Teresa Phelps
Others Present: Chief Stan Cooke, Captain Josh Ambach, Captain Jake Ambach, Robin Harbin, and Faye Le Grand

CONSENT AGENDA

The consent agenda consisted of the meeting minutes for April 5, 2023, April 17, 2023, April 20, 2023, and April 28, 2023; Financial Reports; and Approval of Warrants #11545 - #11588 in the amount of \$79,735.44, Payroll Taxes in the amount of \$6,643.00 and DRS Pension in the amount of \$1,387.91. Commissioner Phelps moved to accept the consent agenda; Chair Kaiser seconded; Chair Kaiser called for the vote, which passed unanimously.

AUXILIARY REPORT

Faye Le Grand reported the current Fire Auxiliary fund balance is \$4,024.16. Joining the Auxiliary this month is new member, Jennifer Laguna. The Hot Dog and T-Shirt Sale will be held on Sunday, July 2nd this year, from 9:00AM to 1:00PM. Four t-shirt designs have been submitted; the final design has not yet been selected. The Auxiliary does not know if the Spokane Valley Quilters Guild will be contributing a quilt to raffle off this year. Former teacher and illustrator, Carrie Foshee, is publishing a Newman Lake picture book which she will sell at the Hot Dog & T-Shirt Sale. All book sale profits will go to the Fire Auxiliary. Chief Cooke has submitted some Newman Lake Fire & Rescue photos for the inside back cover.

CORRESPONDENCE – None

UNFINISHED BUSINESS

New Chief:

Chief Daron Bement's first day as Newman Lake Fire & Rescue Fire Chief will be Monday, June 5th. His employment agreement has been approved and signed by the commissioners. Chief Bement is actively looking for housing but has been given permission to temporarily utilize one of the resident rooms while completing the search. His badge, uniforms, bunker gear, etc. are in the process of being ordered.

Roof Replacement:

Precision Maintenance, owned and operated by Jed Akers, has submitted the lowest estimate and all the paperwork necessary to complete roof replacement of Station 1, the Annex, and the Pavilion which suffered hail damage on August 11, 2022. Adjuster Steve McDonald, of Tri-State Adjusting, has reevaluated the roof on Station 1 and agrees it needs complete replacement rather than just the ridge cap and vent covers as originally proposed. Steve has conveyed his new report

to Enduris and Enduris has agreed to reimburse the department the additional cost of complete roof replacement. Steve McDonald has also reviewed the estimate from Precision Maintenance and has approved their proposal to do the work. The total estimate with tax is \$89,842.50. Half of that, \$44,921.25, is required as a deposit to start the job; the remaining balance of \$44,921.25 is due at the time of completion after department evaluation and approval. Precision Maintenance is scheduled to start roof replacement June 12, 2023.

Resident Water Damage Repairs/Restoration:

Captain Josh Ambach and volunteer Mike Jennings have completed the majority of the water restoration work in the resident dorm rooms. Replacement furniture has been ordered and replacement bedding will be purchased in preparation for recruits who are ready to become resident firefighters. The resident who is doing an internship with SVFD this summer will be moving in May 25th and will be able to respond on NLFR night calls after orientation. Two portable air conditioners have been ordered as the resident area HVAC unit is not able to be replaced until sometime in July.

Swales:

The sod has been removed from the swales and the water shut down. Rock has been ordered and heavy-duty landscape fabric will be placed before spreading rock. Changing from grass to rock will save on both maintenance and water.

Annex Insulation:

Volunteer Dave VanDerostyne has drawn up plans to insulate and box in the workout area in the Annex. The Boy Scouts will be helping to complete this as an Eagle Scout project. The estimated costs for materials is approximately \$3,000. Chief Cooke stated we may ask the Auxiliary to help with half of this cost. Before winter, we will need to insulate the entire Annex. If we have to close Station 2, we'll need to store more apparatus and equipment in the Annex.

NEW BUSINESS

Cars for Auto Extrication:

Captain Josh Ambach reported that Spalding Auto Parts has donated and delivered four cars for extrication training. There is no cost to the department and Spalding Auto Parts will haul the cars off when we are finished with extrication training. Volunteers will complete extrication training tonight, May 18th; Recruits may attend to observe before completing their extrication training Saturday, May 20th. Captain Josh is hoping to incorporate an extrication demonstration into our Open House on June 10th.

Cell Phones for Chief Bement and Captain Josh Ambach:

As department business should be kept separate from personal communications, Robin proposed obtaining cell phones for Chief Bement and Captain Josh Ambach. This is especially important for communications involving protected data such as patient health information. FirstNet offers the department the best deal with free cell phones and unlimited use at \$39.99 per month. Commissioner Weyrauch motioned to approve obtaining cell phones through FirstNet for Chief Bement and Captain Josh Ambach; Chair Kaiser seconded; Chair Kaiser called for the vote, which passed unanimously.

PUBLIC COMMENTS - None

GOOD OF THE ORDER

June 10th Open House:

Notice of the upcoming Open House has been posted on the grange reader board. Chief Cooke has also placed a notice in the Newman Lake Property Owners Association monthly email newsletter. The NLPOA reaches roughly 1500 emails with their monthly e-newsletter.

ADJOURNMENT

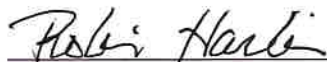
As there was no other business, the meeting was adjourned at 1:54 p.m.



Ben Kaiser, Chairperson

6/15/23

Date



Robin Harbin, District Secretary

6-15-2023

Date

