

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13

Minutes for May 20, 2019

BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on May 20, 2019 at 1:00 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Teresa Phelps and Commissioner Kathy Small, Commissioner Weyrauch by phone
Others Present: Chief Keith Yamane, Deputy Chief Toni Halloran, Carleen VanDerostyne and Faye Le Grand

CONSENT AGENDA

The consent agenda consisted of the April 15, 2019 Minutes, April 2019 Chief's Report, Financial Reports and Approval of Warrants #9449 – 9479 in the amount of \$36,189.43, Payroll Taxes in the amount of \$4,677.02 and DRS Pension in the amount of \$2,935.35. Commissioner Weyrauch moved to accept the Consent Agenda, Commissioner Small seconded. Chair Phelps called for the vote which passed unanimously.

AUXILIARY REPORT

They have \$5,207 in the bank. There are two (2) new members, both have been former members who are returning. They have a new Mission Statement: Through teamwork and commitment we fundraise and support NLFD #13, strengthening ties to the community and assuring the sustainability of the Auxiliary through friendship and fun.

CORRESPONDENCE

We received the Enduris Annual Report.

UNFINISHED BUSINESS

Staffing Update: There were eight (8) shifts available in April; six (6) shifts were able to be covered. FYI, we are at 59 calls YTD, we did not reach this number until July 28 last year. Commissioner Weyrauch asked if we needed to have a "Volunteers Needed" banner made and displayed.

Station 2 Update: An ad was placed in the Valley News Herald on May 17, 2019 for a RFQ for a surveyor. The Statement of Qualifications are due on May 31, 2019 by 1:00PM. Once the surveyor is chosen, we can proceed with the survey and purchase of land. Commissioner Weyrauch moved to approve Keith to select the surveyor, Commissioner Small seconded. Chair Phelps called for the vote which passes unanimously.

Boat: We are currently waiting to see if the governor signs Engrossed Substitute Bill 5418 which would increase from \$10,000 to \$40,000 the amount you can spend on materials, supplies or

equipment without having to go through a formal sealed bidding process. If he signs the bill it will go into effect July 28, 2019.

Station 1 Training Area: Keith met with Spokane County Public Works regarding moving the swale on the south end of the visitor parking. You have the email from them regarding what needs to be done to move the swale. After discussion the commissioners would like to see a plan on where future buildings (i.e. training building, burn building) and the parking would go. Hiring an engineer was suggested.

Tender Replacement: We have met with General Fire Apparatus regarding a new tender. Pierce will be sending out a representative to meet with us.

NEW BUSINESS

National Association of Emergency Fire Officials: We received our membership renewal; they have increased their dues from \$75 to \$100 per individual membership. In the past we have paid for one membership, Keith. We don't receive a benefit from this organization and we are recommending not to renew. All Board members were in agreement.

PUBLIC COMMENT

None

GOOD OF THE ORDER

It was suggested that for Clean Green next year we limit the size and number of loads that can be dropped off. We should also check Drivers License to make sure they are community members. We had some unhappy people when we had to stop taking loads by 10:30 because our dumpsters were full.

Keith was asked about Mileage Reimbursement for outside training. The Board would like to see something in writing for this.

CONTINUATION

At 1:51 PM the meeting was continued to the District's Safety and Service Dinner to be held May 30, 2019 at Lakes Community Church, 6703 N. Idaho Rd., Newman Lake, WA. The meeting shall begin at 6:15 PM.

The meeting was continued at 6:15 PM on May 30, 2019 at Lakes Community Church, 6703 N. Idaho Rd., Newman Lake, WA. Chair Teresa Phelps and Commissioner Kathy Small were in attendance. The meeting agenda was the Fire District's Safety & Service Dinner. The meeting was adjourned at 8:00 PM. No decisions were made.

Teresa Phelps, Chairperson

June 17, 2019

Date

Keith Yamane, District Secretary

June 17, 2019

Date