

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for August 18, 2021
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on August 18, 2021, at 1:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Commissioners Eileen Weyrauch and Teresa Phelps; Ben Kaiser participated via GoToMeeting
Others Present: Chief Stan Cooke, D.C. Kim Stanley, Secretary Robin Harbin, and Auxiliary Rep. Faye LeGrand

CONSENT AGENDA

The consent agenda consisted of the 2021 minutes for July 21, 2021, Financial Reports, and Approval of Warrants #10532 - #10569 in the amount of \$131,646.47; Payroll Taxes in the amount of \$5,619.07, and DRS Pension in the amount of \$1,255.74 for August and \$129.33 for a July correction. Commissioner Phelps moved to accept the consent agenda; Commissioner Kaiser seconded; Chair Weyrauch called for the vote, which passed unanimously.

AUXILIARY REPORT

The fire auxiliary report was given by Faye LeGrand. The current auxiliary treasury balance is \$2,473.41. A donation of \$50 was given to the auxiliary at the Newman Lake Community Ice Cream Social on August 11. The auxiliary has three new members. T-shirt orders are still being taken but should be done by August 25. Gross sales are currently at \$7,034. Much interest has been expressed in holding Breakfast with Santa this year. However, alternative plans may be needed due to Covid-19. Chair Weyrauch suggested adopting several needy families by contacting Otis and East Farms Elementary Schools. Chief Stan suggested the auxiliary may accept donations with letters to Santa or arrange a time for Santa to be out in front of the station one evening to wave at children as community members bring donations.

CORRESPONDENCE

Enduris: Robin discussed the upcoming Enduris insurance policy renewal for September 1, 2021 through August 31, 2022. As suggested by Enduris, the named member policy has been replaced by increasing the crime blanket coverage to \$50,000. This provides the same coverage for a lower cost to the department.

UNFINISHED BUSINESS

Lexipol Update: Chief Stan presented new Standard Operating Procedures for Board approval. Commissioner Kaiser motioned to approve SOPs #901, 902, #904-908, and #1000-1009; Commissioner Phelps seconded; Chair Weyrauch called for the vote which passed unanimously.

Construction Projects Update:

- 1) The projected completion date on the burn building has been moved to mid-September. Taylor'd Containers was down for two weeks due to Covid-19. Pallets for the burn building will need to be secured behind a fence with gate access behind the Conex to prevent theft. The Conex fencing will tie into the existing fence and post(s) to reduce costs.
- 2) Bulldog Contractors is scheduled to start on the storage building the end of this month. Permits are currently circulating for signatures. The trusses should be delivered by the end of this week.
- 3) The gate has been installed in the back fence. The pavilion will be the last project to be completed.

Staffing and Salary Schedule Updates:

- 1) New resident firefighters include Josh Archer and Shea Potack. Josh’s dad is a firefighter with Airway Heights. Josh has a background in fire and EMS. He will be taking an EMS refresher to get certified. Shea is enrolled in the Fire Science and EMT Programs at SCC. He is friends with Braden and Travis, who recommend him highly.
- 2) Matthew Spitze is our newest shift volunteer. Matt has worked as a wildland firefighter and is eager to get structure fire training as well as his EMT. He has great recommendations from experienced firefighters.
- 3) Jay Indelicato, a community volunteer, is now our only lieutenant. He is primarily at Station 2 but is also covering some lieutenant duties at Station 1. The monthly stipend for one lieutenant will now be \$300, rather than having two lieutenants for a total of \$400 per month.
- 4) The projected cost to have 5 resident firefighters is \$36,480 per year. Adding three weekday shift volunteers is projected to cost \$40,400. Resident firefighter and shift volunteer expenses will total \$76,880 for 2022. Our 2021 budget was \$39,640. The total projected 2022 increase in costs for resident firefighters and shift volunteers is \$37,240. This will assure we have adequate firefighters ready to roll without delay 24 hours per day.

NEW BUSINESS

Mandatory Vaccinations: Governor Inslee issued Proclamation 21-14 on August 9, which requires healthcare workers to be fully vaccinated by October 18, 2021. The proclamation applies to the department as an EMS provider. All staff and volunteers must be vaccinated by October 18. According to the mandate, the only exceptions allowed are medical or religious exemptions. Chief Stan stated we will be taking recommended measures to prevent the spread of Covid-19, which include wearing masks, completing temperature checks, and gowning up when necessary.

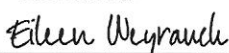
PUBLIC COMMENTS - None

GOOD OF THE ORDER

Chair Weyrauch informed us of a recent issue involving some girls who were followed by guys in a car. She asked that we use Facebook and our website to post notification of the safe place provided in the fire station vestibule.

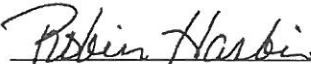
ADJOURNMENT

As there was no other business, the meeting was adjourned at 1:56 p.m.

DocuSigned by:

 Eileen Weyrauch, Chairperson

9/15/2021

 Date



 District Secretary

9/15/2021

 Date