

NEWMAN LAKE FIRE & RESCUE  
Spokane County Fire District No. 13

Minutes for February 18, 2019

BOARD OF FIRE COMMISSIONER MEETING

**CALL TO ORDER**

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on February 18, 2019 at 1:06 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

**ROLL CALL**

Board: Chair Teresa Phelps, Commissioner Eileen Weyrauch and Commissioner Kathy Small  
Others Present: Chief Keith Yamane, Deputy Chief Toni Halloran and Faye Le Grand

**CONSENT AGENDA**

The consent agenda consisted of the January 21, 2019 Minutes, January 2019 Chief's Report, Financial Reports and Approval of Warrants #9351 - 9377 in the amount of \$22,124.95, Payroll Taxes in the amount of \$4,683.54 and DRS Pension in the amount of \$2,935.35. Commissioner Weyrauch moved to accept the Consent Agenda, Commissioner Small seconded. Chair Phelps called for the vote which passed unanimously.

**AUXILIARY REPORT**

The Auxiliary Open House is scheduled for Saturday February 23 from 10 to 12 at Station 1. This is to, hopefully, get new members. There will be a presentation at 11:00. They will be serving coffee, tea, juice, cookies and brownies.

The Board wants Faye to pass on to all Auxiliary members our appreciation for the work they did on the EMS Levy.

**CORRESPONDENCE**

Two (2) surveys were received and both were favorable.

**UNFINISHED BUSINESS**

**Staffing Update:** There were six (6) shifts available in January, members were able to cover five (5) of the shifts.

**Commissioner shirts:** Commissioner Weyrauch brought in several options for shirts and vests for the Commissioners to pick from. Each Commissioner picked out a vest and a shirt. We will get those ordered.

**State Audit:** Toni sent the auditor an email regarding the status of our audit. It is still under review.

**2019 WFCA Saturday Seminar Series:** This seminar will be held March 16, 2019 at the Davenport Hotel.

**NEW BUSINESS**

**Station 2 Well Bids:** We did not receive any bids for the drilling of our well. I have received a copy of the H2O Well Drilling contract and forwarded to Brian Snure for review. He stated their contract will be fine with the addition of adding a prevailing wage statement to it.

**Vehicle Maintenance/Snow Removal/Mowing:** Jim Repp has turned in his letter of resignation effective March 30, 2019. The Board stated that they do not want these tasks added to the Chief Officers duties. We should also start looking for a bookkeeper.

**Boat:** From the planning meeting it was requested to get time lines for replacing the boat. The Oregon company is 1 year out from placement of order. Lake City Marine buys hulls and builds the boat to our specs, he is 6 months out from placement of order. He is currently building a boat and will let us try it out when it is completed. Commissioner Small feels that we need a dedicated boat builder to build our boat. We should talk to people who have boats that Lake City has built. No matter who we go with for a new boat we need to fix our boat so that we have it for the summer. Commissioner Small moved to have the boat repaired so it can be used this summer. Commissioner Weyrauch seconded, Chair Phelps called for the vote which passed unanimously.

**PUBLIC COMMENT**

None

**GOOD OF THE ORDER**

Deputy Sheriff Chris Bylow stopped by the station. They are putting together a new air rescue group and will be holding a training in April at Bob Warner’s airstrip. They would like to use the station as a staging area. They will be bringing in a refueling truck for the Huey helicopters. They also needed a space big enough to land the helicopters. The Board wants us to make sure we get this information out to the community, so they know what is going on when they see this activity at the station.

Commissioner Small requested that, for the next meeting, we have the areas that are outside the 5 road miles from a station.

The Board would also like the prioritized list from the planning meeting at the next meeting.

**ADJOURN**

As there was no other business the meeting was adjourned at 2:28PM.

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Teresa Phelps, Chairperson

March 18, 2019  
Date

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Keith Yamane, District Secretary

March 18, 2019  
Date