

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for November 18, 2019
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on November 18, 2019 at 1:00 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Teresa Phelps, Commissioner Kathy Small and Commissioner Eileen Weyrauch
Others Present: Chief Keith Yamane, Deputy Chief Toni Halloran, Deputy Chief Kim Stanley, Finance Officer Carleen VanDerostyne, Wayne and Loretta Block and Faye Le Grand

CONSENT AGENDA

The consent agenda consisted of the October 21 and November 4, 2019 Minutes, October 2019 Chief's Report, Financial Reports and Approval of Warrants #9667 – 9713 in the amount of \$84,374.69, Payroll Taxes in the amount of \$6,672.46 and DRS Pension in the amount of \$2,357.12. Commissioner Weyrauch moved to accept the Consent Agenda, Chair Phelps seconded. Chair Phelps called for the vote which passed unanimously.

AUXILIARY REPORT

They have \$3,690.03 in the bank. They are looking into buying tables, so they don't have to rent them for their events. Their renewal for the 501C-3 has been sent in, they are waiting to hear on that.

CORRESPONDENCE

Two (2) surveys, three (3) letters and one (1) card were received this month, all were favorable.

HONORARIUM REQUEST

Loretta and Wayne Block attended and requested that the department consider putting up an honorarium for military and 1st responders. She has seen this done in other rural areas at fire departments and thinks this is a great idea for our community. She is asking if the fire department would be willing to put it on our property. The Board directed Keith to check with Attorney Snure and Enduris to see if we could make this work.

UNFINISHED BUSINESS

Staffing Update: There were three (3) shifts available in October. One of the shifts was filled.

Station 2 Update:

- Keith spoke with Bob Warner and explained the issues with building on the current land. He could not think of another piece of property he had that would meet our needs. He asked to keep him informed as to what we were going to do.
- Bob Pool: He is not interested in selling the piece of property he has.
- Balcom's: Carleen spoke with Loretta and asked about the District purchasing property from them for a station building site. The family will all be together for Thanksgiving and she will ask the family then.

New Tender: We will be meeting with Brenden from General Fire to finalize the specs on the tender this week.

NW Leadership Conference: The conference is scheduled for March 4-6, 2020 in Portland. Keith needs to know who will be attending so he can make reservations and register everyone. Teresa and Eileen would like to attend. Kathy will check into it and let Keith know.

SCFCA Dinner Meeting: The SCFCA is holding it's annual dinner meeting January 9, 2020 at Northern Quest Resort in Airway Heights. More information will be coming soon.

Grievance Procedure and Form: Toni put together the attached procedure and form for your review. Commissioner Weyrauch moved to approve the Grievance Procedure and Form, Chair Phelps seconded. Chair Phelps called for the vote which passed unanimously.

Resolution #2019-7: Surplus of Boat & AED's: The boat was declared surplus at the last meeting. The decals have been removed. The radio needs to be removed. New AED's have been purchased that work in conjunction with our 12-lead. We have six (6) AED's to surplus. They no longer make this model of AED. The pads and batteries can still be purchased for them. We will try to sell them once they are declared surplus. Commissioner Weyrauch moved to approve Resolution #2019-8, Commissioner Small seconded. Chair Phelps called for the vote which passed unanimously.

NEW BUSINESS

None

PUBLIC COMMENTS

None

GOOD OF THE ORDER

Commissioner Weyrauch was presented her 15-year Service Award at the WFCA Annual Conference. Congratulations Eileen.

Also, congratulations to Eileen for her re-election to the Board of Commissioners for SCFD #13.

ADJOURNMENT

As there was no further business, the business meeting was adjourned at 1:47 PM.

Teresa Phelps, Chairperson

December 16, 2019

Date

Keith Yamane, District Secretary

December 16, 2019

Date