

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13
Minutes for May 19, 2021
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on May 19, 2021 at 1:00 p.m. at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Commissioners Teresa Phelps and Ben Kaiser, Chair Eileen Weyrauch participated via GoToMeeting
Others Present: Chief Stan Cooke, D.C. Kim Stanley, Secretary Robin Harbin, and Auxiliary Rep. Faye LeGrand

PRESENTATION TO KATHY SMALL

Kathy Small was unable to attend the meeting. Chief Stan and D.C. Kim Stanley will take Kathy's retirement plaque to her later this week.

CONSENT AGENDA

The consent agenda consisted of the 2021 minutes for April 21, and April 24; Financial Reports and Approval of Warrants #10394 - #10437 in the amount of \$39,810.93; Payroll Taxes in the amount of \$5,671.89, and DRS Pension in the amount of \$1,574.26. Commissioner Kaiser moved to accept the consent agenda; Commissioner Phelps seconded; Commissioner Phelps called for the vote, which passed unanimously.

AUXILIARY REPORT

The fire auxiliary report was given by Faye LeGrand. The current auxiliary treasury balance is \$2,473.41. Flowers were purchased for Station 1 planters in the amount of \$254. The fire auxiliary will be conducting the annual t-shirt sales online, the same as last year. No food will be sold. Minuteman Press will again be making the fundraiser products, with new products added. Faye asked if the auxiliary may announce the t-shirt sale on the grange reader board as well as in the upcoming Smoke Signals newsletter.

CORRESPONDENCE – No Correspondence

UNFINISHED BUSINESS

Lexipol Update: Chief Stan presented operational SOPs for Board approval. The SOPs have been vetted by Lexipol and modified only to be specific to our department. They include federal and state requirements as well as best practices. Chair Weyrauch motioned to approve operational SOPs #301-305, 307-309, 311, 312, 314, 315, 317-322, 324, and 325; Commissioner Kaiser seconded; Commissioner Phelps called for the vote which passed unanimously.

Projects: Volunteer Steve Farnsworth is framing in the opening made in the wall at Station 2. Site prep and EVIP training course projects are currently on hold. Bulldog Contractors will start working on the storage building project sometime in August. Taylor'd Containers is waiting on permits, aiming for completion of the burn building by the end of July.

Pavilion Update: Chief Stan finally received a bid from C & S Construction. Their bid was substantially higher than Bulldog Contractors. The delay caused by waiting for the C & S bid resulted in an increase of \$18,000 to the Bulldog Contractors original bid due to rapidly increasing supply costs. Chair Weyrauch motioned to approve the Bulldog Contractors contract for the pavilion; Commissioner Phelps seconded; Commissioner Phelps called for the vote, which passed unanimously.

Staffing Update: Brisa Ambach is doing some cross training with Robin Harbin in finance. Tim Mollotte is taking a leave of absence due to increased study load. He is not currently a resident firefighter but may rejoin us after the summer, depending upon his schedule. We will review shift coverage needs in July.

NEW BUSINESS

FMAG FEMA Grant for COVID-19 Reimbursement: Robin Harbin reported an additional grant available to reimburse Covid-19 related expenses. The grant period is January 20, 2020 – December 31, 2021. Program Manager, Elizabeth Byrd-Rand will present more information about the grant if we are interested. The Board would like more information.

PUBLIC COMMENTS

Commissioner Phelps was asked about the possibility of extending the trail along Starr Road to go through the back of Station 1 property. Although the Department promotes community involvement, Chief Stan and Chair Weyrauch pointed out the risks and dangers of having a public trail near our new training facility.

GOOD OF THE ORDER

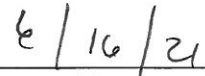
Faye expressed concerns about slash piles being burned in apparent unsafe conditions. Chief Stan stated that even permit burns can be put out if they prove to be a danger or a nuisance to neighbors. Chair Weyrauch stated that community members should call the fire department when in doubt about the safety of any fire.

ADJOURNMENT

As there was no other business, the meeting was adjourned at 1:29 p.m.




Eileen Weyrauch, Chairperson



Date



District Secretary



Date