

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13

Minutes for July 15, 2019

BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on July 15, 2019 at 1:02 PM at Station No. 1, 9324 N Starr Rd., Newman Lake, Washington.

ROLL CALL

Board: Chair Teresa Phelps and Commissioner Kathy Small, Commissioner Eileen Weyrauch by phone

Others Present: Chief Keith Yamane, Deputy Chief Toni Halloran, Carleen VanDerostyne, Faye Le Grand and Al Korzyk.

CONSENT AGENDA

The consent agenda consisted of the June 17, 2019 Minutes, June 2019 Chief's Report, Financial Reports and Approval of Warrants #9513 - 9550 in the amount of \$31,504.84, Payroll Taxes in the amount of \$5,058.80 and DRS Pension in the amount of \$2,950.23. Commissioner Weyrauch moved to accept the Consent Agenda, Chair Phelps seconded. Chair Phelps called for the vote which passed unanimously.

AUXILIARY REPORT

The Hot Dog sale went very well. There is \$8,224.28 in the bank, not all bills are in. 12 new members were signed up that day. Their next meeting will be at Kelli Lemley's. They have approved to purchase 2 AED's and 2 floats for the fire department. A suggestion was made that next year on the flyer make the location more prominent. There was some confusion as to where the hot dog sale was being held.

CORRESPONDENCE

We received a signed picture of the Spokane County Sheriff's Air Rescue Team as a thank you for using our facility for their training in April.

Three surveys were received. All were favorable.

UNFINISHED BUSINESS

Staffing Update: There were fifteen (15) shifts available in June, fourteen (14) shifts were able to be covered. Two (2) of the shifts were for a member to drive to Selah, WA to pick up our new to us command vehicle.

Station #2 Update – Structure: Attorney Snure says we had to advertise for an RFQ for the GeoTech survey. The request for RFQ has been sent to the Valley Herald.

Station #2 – Survey: The survey of Station #2 property has been completed, Belsby is working on the paperwork. Once we approve, we can begin work with the County for a lot line adjustment. Keith has been in contact with Bob Warner and advised him of the progress.

Boat: Sam, Lake City Marine, is having issues with the contract from Attorney Snure. Staff recommended that we move the boat purchase to next spring. This will give us time to work out the issues that Sam has with the contract. The Board agreed with this decision.

Tender Replacement: Pricing was received from General Fire Apparatus on a tender that we are considering. The price was almost \$8,000 less than estimated. Brian Snure will review the bid process Rosenbauer went through to determine if they met the new state requirements. This will determine whether we can use the National Bid Process or if we will have to go out to bid for the tender.

Signage at Station 1: Kim found an LED sign that we think will work at Station 1. The sign has a remote keyboard for programming. Features include weatherproof, multicolor, built in animated images, variable scroll speeds, 3D effects, laser and more. We would have to build a frame for the sign. The sign is 69” x 36” for \$2,186, we would need two of the signs to make it a 2-sided sign. Commissioner Small moved to move forward with the sign up to \$8,000 before we need to bring it back to the Board. Commissioner Weyrauch seconded. Chair Phelps called for the vote which passed unanimously.

Integrated Dispatch – CCC/SREC: Keith signed the Service Level Agreement with SREC.

NEW BUSINESS

6-month Budget Review: Keith reviewed the line items that were high at mid-year and explained why. We have received 54.4% of budgeted property taxes, 55.5% of budgeted revenues and are at 35.7% of our budgeted expenses.

PUBLIC COMMENT

Community member Al Korzyk made remarks about staffing and our WSRB rating. He also stated that he met with James Moore with Spokane County. It was explained to Mr. Korzyk that Public Comments were held to 3 minutes. If he wanted more time to speak, he would have to call in advance to be placed on the agenda.

GOOD OF THE ORDER

Commissioner Small asked, when we get our new LED sign in place, if we should ask the Grange if they want us to remove the sign we put on their building.

EXECUTIVE SESSION: RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for employment or to review the performance of a public employee. The executive session will be 15 minutes.

At 1:50 PM the Board, Keith, Toni Halloran and Kim Stanley went into executive session.

At 2:05 the regular Board meeting reconvened.

No actions were taken during the executive session. Keith will contact Attorney Snure regarding a question that come up during the executive session.

ADJOURNMENT

As there was no other business the meeting was adjourned at 2:10 PM.

Teresa Phelps, Chairperson

August 19, 2019
Date

Keith Yamane, District Secretary

August 19, 2019
Date