

NEWMAN LAKE FIRE & RESCUE
Spokane County Fire District No. 13

Minutes for January 18, 2016
BOARD OF FIRE COMMISSIONER MEETING

CALL TO ORDER

The Board of Fire Commissioners of Spokane County Fire Protection District No. 13 met on January 18, 2016 at 1:00 PM Station No. 1, 10236 N. West Newman Lake Drive, Newman Lake, Washington.

ROLL CALL

Present: Chairperson Bob Neu, Commissioner Eileen Weyrauch and Commissioner Kathy Small.
Others Present: Chief Keith Yamane, Deputy Chief Toni Halloran, Captain Kim Stanley and Deb Davis.

ELECTION OF OFFICERS

Commissioner Small nominated and moved to elect Eileen Weyrauch as Chair and herself, Kathy Small, as Vice-Chair for 2016. Chairperson Neu seconded the motion. Chairperson Neu called for the vote which passed unanimously. Chairperson Weyrauch presided over the remainder of the meeting.

CONSENT AGENDA

The consent agenda consisted of the December 14, 2015 Minutes, December 2015 Chief's Report, Financial Reports and Approval of Warrants #7973 – 7978 in the amount of \$7,717.59 (for 13th month 2015), Warrants 7981- 8018 (January 2016) in the amount of \$122,712.15 and Payroll Taxes in the amount of \$5,317.48. Commissioner Neu moved to accept the Consent Agenda, Commissioner Small seconded. Chairperson Weyrauch called for the vote which passed unanimously.

AUXILIARY REPORT

At the January Auxiliary meeting they voted to spend \$5,000 to help outfit the new station. They will be purchasing all the items on the Target registry and we should think about what else we need. They have also dedicated monies for the dedication of the new station. The February meeting will be for planning the dedication. Keith, Kim and Toni have been invited to attend this meeting.

CORRESPONDENCE

None

UNFINISHED BUSINESS

Staffing Update: There were no shifts in December.

Fire Station Update: (current to January 15, 2016)

- Landscaping: There are some issues with landscaping. A car ran off the road into one of the catch basins on Starr. Another car tried to pull them out and both ended up getting stuck. We won't know what type of damage there is until the snow is gone. One of the power company trucks drove off and rolled a couple of sections of grass just prior to the snow falling. All of this will have to be evaluated in the spring.
- Exterior Painting: The exterior has been painted. There is some trim that needs to be painted. The south side of the building needs a second coat. This will happen in the spring.
- Generator: The generator has been delivered, installed and tested. It came on during the last power outage around Christmas. It will automatically go into test mode on a regular basis.
- Apparatus Bay Doors: The doors are installed and will be operational soon.

- Lights: They have had some problems with the lights. One problem is that there is a required "break-in" period and the lighting people were not aware of this. The lights were being turned off without being "broken in" and the bulbs were burning out.
- Punch List: Eric and Michelle, TCA Architecture, did a walk-thru on January 12. Ginno should have the list soon.
- Allowance for the project were \$11,750, our change orders were approximated \$5,000. We should be getting just under \$7,000 returned on the project.

Security at both stations was addressed. It was felt by the Board that we need some sort of security, i.e. fences, cameras, rocks etc. Keith was asked to look into this.

Station Dedication: Dedication is set for March 19, 2016 from 11:00 AM to 1:00 PM. We will be sending out a mailing with an agenda for the event. Deb Davis is looking into getting the East Valley High School Marching Band for the event. Keith asked about plaques for the building. We will have two; one for the building and one for a thank you to community.

NEW BUSINESS

2016 WFOA Saturday Seminar: This will be February 27, 2016 at Enduris. Keith needs to know who will be attending. Commissioner Neu and Small will attend.

Resolution 2016-1 Fire Commissioners Compensable Services: This resolution is reviewed annually. After discussion it decided that #3c was redundant and should be removed. Commissioner Small moved to approve Resolution 2016-1 with the changes noted. Commissioner Neu 2nd, Chairperson Weyrauch called for the vote which passed unanimously.

Clean Green: Spokane Clean Air advised us that there is no money to do Clean Green this year. It has been well received by the community and would be a shame to stop it especially after the wind damage we have had this year. We need to investigate what it will cost to continue this program.

PUBLIC COMMENT

There is neighbor concern about all the lights being left on in the new station. The light issue with the break-in period was addressed and it was noted that when we are in the building there won't be lights left on.

GOOD OF THE ORDER

Keith advised that he will be going in for a biopsy on his throat next Tuesday and will be off a couple of days.

EXECUTIVE SESSION

RCW 42.30.11(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive session began at 2:17 PM scheduled for 10 minutes, at 2:27 PM it was announced that the Executive session would continue for 5 more minutes. At 2:32 PM Executive session was concluded and regular meeting was reconvened at 2:32 PM. No decisions were made.

Chief Yamane reprinted Resolution 2016-1 with corrections for signatures.

ADJOURNMENT

As there was no other business the meeting was adjourned at 2:35 PM.

Eileen Weyrauch, Chairperson/Commissioner

February 15, 2016
Date

Keith Yamane, District Secretary

February 15, 2016
Date